**Minutes, Ordinary Meeting of the Parish Council 22nd July 2024 at the Civic Hall.**

**There were present:** Cllrs. B Beeley -Chairman H Bishop – Vice Chairman

 S Al-Hamdani M Bingley

R Blackmore K Dawson

L Dawson J Garner

 P Gaul A Marland

K Phillips M Powell

G Sheldon L Thompson

D Wall P Walsh

The Chairman Cllr Barbara Beeley welcomed Councillors to the meeting and prayers were led by the Rev’d Barbara Christopher.

Cllr Beeley presented the Past Chairman and Chairman’s Lady Medals to Cllrs K Dawson and L Dawson, and thanked them for their year of office.

**3607. To receive Public Questions**

 None received

**3608. Chairman’s Urgent Business**

Cllr Beeley reminded Councillors that in their dealings with the public, they must always follow the Code of Conduct, Standing Orders and Parish Council rules and regulations. They must always ask the advice of the Clerk if they are unsure.

Cllr Beeley advised she had agreed to add a concern raised by Cllr Gaul to be dealt with under urgent business and invited him to speak. He advised that he had been contacted by concerned residents about the sale of disposable BBQs by some local retailers in and around Saddleworth. He understood there is a Public Space Protection Order (PSPO), issued by Oldham Council, in place to protect the moors. He asked the Council to prepare a suitable representation.

There was some discussion around this. Cllr Sheldon advised the original PSPO had been put in place following the moorland fires of 2019. Cllr Al-Hamdani advised he understood it had now lapsed and that it was currently being revisited.

Cllr Wall advised that Unite Utilities and the RSPB are anxious for the PSPO to be renewed as soon as possible. Notices are already in place around the area banning the use of disposable BBQs. It was also discussed about a “Health” warning on the BBQs pointing out the dangers and consequences.

After more discussion, a vote was taken and it was resolved that Saddleworth Parish Council would:

Write to Oldham Council requesting the swift implementation of the PSPO.

Prepare an article to be shared with the Saddleworth Independent and Saddleworth Monthly and on our website.

Write to local retailers asking them to refrain from selling disposable BBQs

**3609. To receive apologies for Absence:** Cllr E Adamson

 **Absent:** Cllrs M Birchall. K Barton, A. Wrigley

**3610. To receive Declarations of Interest**

 None declared

 **3611. Correspondence**

Cllr Beeley shared an email received from Tameside Plan Policy department regarding a Homes, Spaces, Places Scoping consultation workshop for external stakeholders taking place 25th July 1pm-2.30pm via Teams. Further information was shared and Cllr Beeley invited any Councillors who wished to attend to inform the Clerk who will send out the invitation. Cllrs Bishop and Al-Hamdani agreed to attend this.

**3612. To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 24th June 2024**

Cllr Garner advised he was monitoring the new larger cash point installed at Tesco Greenfield and would feedback at the next meeting,

Cllr Garner also asked if there had been a response from the Link in reference to the letter from the Clerk sent 2nd July. The Clerk responded she would follow this up with a further email.

The minutes were then accepted as a true record and signed by the Chairman. Proposed Cllr Al-Hamdani, seconded Cllr Garner.

**3613. To note the Minutes of the Traffic and Transport Meeting held on 13th June 2024**

Cllr Garner asked about the progress made on developing a list of Saddleworth car parks. Cllr Beeley responded it had been referred to the Strategic Planning Committee and was a work in progress.

The minutes were then proposed by Cllr Beeley, seconded Cllr Marland and accepted.

**3614. To note the Minutes of the Planning Meeting held on 1st July 2024**

The minutes were proposed by Cllr Bishop, seconded Cllr Beeley and accepted.

**3615. To note the Minutes of the Strategic Planning meeting held 18th July 2024**

These will be presented at the Council meeting 23rd September 2024

**3616. Accounts for Payment June 2024 Income £12,707.40 Expenditure £ 31,399.61**

Cllr Garner raised a question regarding payments to security for event bookings which was explained by the clerk.

Cllr Blackmore raised a question regarding the gas and electric contracts, this was answered by Cllr Al-Hamdani.

Cllr Bishop raised a question regarding waste disposal which was answered by Cllr Sheldon. It was agreed it would be referred to Finance for discussion when renewal of the contract is due.

The accounts were then proposed by Cllr Al-Hamdani, seconded Cllr Phillips and approved.

**3617. Dates of the next meeting:- Monday 23rd September 2024 at 19.30hrs**

Appendix 1 Approved June Payments

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| --- | --- | --- | --- |
| **Bank Date** | **Supplier** | **Details** |  **Amount**  |
| 03-Jun-24 | EASYWEB | Website Management Fee - 6/24 | 30.36 |
| 05-Jun-24 | CIA FIRE/SECURUTY  | Fire Alarm repairs | 288.00 |
| 05-Jun-24 | CIA FIRE/SECURUTY  | Scaffolding for Fire Alarm modifications | 538.80 |
| 05-Jun-24 | OMBC | Alcohol Licence 10/7/24 - 9/7/25 | 180.00 |
| 05-Jun-24 | STAFF EXPENSES | Estate Mileage | 11.70 |
| 05-Jun-24 | MBHARRINGTON  | Fill holes with soil at Dawsons Field | 180.00 |
| 05-Jun-24 | MBHARRINGTON  | Civic Hall grass cut | 84.00 |
| 05-Jun-24 | MBHARRINGTON  | I5S Burial - 3/6/24 | 300.00 |
| 06-Jun-24 | INFINITY IT | Sophos Protection Software 6/5/24-5/5/25 | 507.60 |
| 06-Jun-24 | NAT ALLOTMENT SOCIETY  | Annual Subscription 5/6/24 - 4/6/25 | 66.00 |
| 06-Jun-24 | STAFF EXPENSES | Safety Shoes | 24.00 |
| 06-Jun-24 | SACG | Bus Shelter Paint / Brushes | 53.64 |
| 07-Jun-24 | CIA FIRE/SECURUTY  | Emergency Lights Annual Service Contract | 168.00 |
| 07-Jun-24 | CIA FIRE/SECURUTY  | Fire Alarm Annual Service Contract | 138.00 |
| 07-Jun-24 | CIA FIRE/SECURUTY  | Fire Extinguishers Annual Service Contract | 96.00 |
| 07-Jun-24 | CIA FIRE/SECURUTY  | Fire Alarm Annual Service Contract | 120.00 |
| 07-Jun-24 | CIA FIRE/SECURUTY  | CCTV Annual Service Contract | 240.00 |
| 07-Jun-24 | SEFTONS  | Payroll - 5/24 | 48.00 |
| 10-Jun-24 | CREATIVE COPY  | News Reports x 3 - April 24 | 100.00 |
| 10-Jun-24 | TV LICENCE  | TV Licence | 13.25 |
| 11-Jun-24 | CAPRICORN SECURITY | Security - Eric Noi Boxing - 11/5/24 | 594.00 |
| 11-Jun-24 | STAFF EXPENSES | Window Spray | 5.58 |
| 11-Jun-24 | JWS ELECTRICAL | Fit Under Desk Double Sockets x4 | 480.00 |
| 11-Jun-24 | JWS ELECTRICAL | Repair Office Light / Disconnect Boiler | 108.00 |
| 11-Jun-24 | MONODRAUGHT LTD  | Service of Ceiling Ventilation System | 1,920.00 |
| 11-Jun-24 | WATER PLUS | Water - 5/24 | 447.11 |
| 12-Jun-24 | POST OFFICE | Burial Book Return Postage | 17.75 |
| 12-Jun-24 | BUCKLE J SON  | Dawsons Field & Red Row grass cuts x2 5/24 | 220.00 |
| 12-Jun-24 | LANES GROUP PLC | Jetting / Relining Repairs x2 (insurance) | 1,830.00 |
| 13-Jun-24 | SALARIES  | Admin - 6/24 | 4,706.03 |
| 13-Jun-24 | SALARIES  | Civic - 6/24 | 4,931.06 |
| 14-Jun-24 | BRITISH GAS | Electricity 23/4/24 - 24/5/24 | 1,420.87 |
| 14-Jun-24 | CENTRE GLASS  | Cleaning Consumables | 115.06 |
| 14-Jun-24 | GREENFIELD PUBLISHING | Monthly Advert - 6/24 | 82.80 |
| 17-Jun-24 | STAFF EXPENSES  | Taxi re Short Notice Cover - Friday Night 14/6/24 | 10.00 |
| 17-Jun-24 | OMBC | Rates - Cemetery | 48.00 |
| 17-Jun-24 | OMBC | Pest Control | 30.00 |
| 17-Jun-24 | OMBC | General Rates - Civic Hall | 1,160.00 |
| 19-Jun-24 | CAPRICORN SECURITY,  | Security - Martin Kemp - 17/5/24 | 594.00 |
| 19-Jun-24 | STAFF EXPENSES  | Tesco Scourers x 5 Packs | 7.75 |
| 19-Jun-24 | INFINITY IT | Office 365 Back Up x5 31/5/24 - 30/6/24 | 216.00 |
| 19-Jun-24 | MBHARRINGTON  | Strim Grave Yard / Civic Hall Grass  | 240.00 |
| 19-Jun-24 | MBHARRINGTON  | I22N Burial - Beryl May Wilcock - 14/6/24 | 360.00 |
| 19-Jun-24 | MBHARRINGTON  | M29N Burial - 18/6/24 | 300.00 |
| 19-Jun-24 | MBHARRINGTON  | Ashes Plot 24 - Interment 21/6/24 | 65.00 |
| 21-Jun-24 | COMMERCE BUSINESS | Copier/Printer Usage  | 81.27 |
| 21-Jun-24 | HMRC | Tax & NI - Admin - 5/24 | 1,203.20 |
| 21-Jun-24 | HMRC | Tax & NI - Civic - 5/24 | 1,105.69 |
| 21-Jun-24 | VIKING STATIONERY | Stationery | 86.89 |
| 24-Jun-24 | BNP PARIBAS LEASING  | Copier Lease (Quarterly) | 230.46 |
| 24-Jun-24 | STAFF EXPENSES  | Office Coffee x2 | 4.50 |
| 24-Jun-24 | OMBC | Refuse collection | 274.38 |
| 24-Jun-24 | SIMPLY SIGNS  | SPC 50th Anniversary Sign | 24.00 |
| 25-Jun-24 | ADOBE | Adobe Subs | 19.97 |
| 25-Jun-24 | POST OFFICE | Stamps | 68.50 |
| 28-Jun-24 | GMPF  | Pensions - Admin - 6/24 | 1,141.31 |
| 28-Jun-24 | GMPF  | Pensions - Civic - 6/24 | 1,008.35 |
| 26-Jun-24 | STAFF EXPENSES  | Washing Machine Cleaning Tablets | 1.99 |
| 28-Jun-24 | SHORROCK TRICHEM  | GoJo Ballroom Floor Polish | 210.31 |
| 28-Jun-24 | SHORROCK TRICHEM  | Hygiene | 140.87 |
| 28-Jun-24 | ZURICH INSURANCE  | Insurance 24-25 - Qtr to 31/8/24 | 1,111.88 |
| 28-Jun-24 | NAT WEST | Bank Charges 2/3/24 - 31/5/24 | 37.20 |
| 01-Jul-24 | EDF ENERGY | Gas usage | 1,552.48 |